



DEPARTMENT OF THE ARMY
UNITED STATES ARMY STUDENT DETACHMENT
VICTORY SUPPORT BATTALION
FORT JACKSON, SOUTH CAROLINA 29207

ATZJ-D-VB-SD

03 August 2007

MEMORANDUM FOR All Assigned and Attached Personnel

SUBJECT: Policy Memorandum # 18 – **Gainful Employment**

1. Gainful employment is a temporary duty assignment granted to certain students transitioning from one training program to another, but for no more than 60 days in length. This program will not serve the purpose of saving accrued leave. If a student has use-or-lose leave, they will be required to take a determined amount of chargeable leave days to fulfill the Army's policy on use-or-lose before starting gainful employment. Gainful employment is a privilege, not a right.
2. The nature of Gainful Employment is to address the needs of students that transition from one training program to another that either lack leave days or will be burdened with using excessive leave. Students that request this duty must be transitioning from one USASD-sponsored program to another USASD-sponsored program, meaning the students parent organization must remain with the USASD. Requests that do not fall within these parameters are evaluated on a case-by-case basis but are not normally approved.
3. Requests for Gainful Employment must be received at USASD no later than 15 days prior to the requested start date of employment. Just because a student meets all the criteria for gainful employment, requests are not automatically approved; each request is evaluated separately and balanced against accrued leave days.
4. A student will not initiate gainful employment until a signed memorandum of approval is received from the USASD Commander. Those that begin gainful employment without receiving an approval will be required to initiate a DA 31 immediately.
5. The point of contact for this memorandum is the undersigned at (803) 751-5305.


GINA M. FERGUSON
CPT, SC
Commanding